

# LOWELL AREA JOB FAIR TABLE APPLICATION

**Tuesday, September 24, 2024  
4 PM to 7:30 PM**

**Lowell Middle School Cafeteria | 750 Foreman St, Lowell**

The Lowell Area Job Fair has a small footprint and cost per space, making it a fantastic opportunity to connect with talented job seekers, showcase your company, and highlight the benefits of joining your team! Strengthen your presence in the local job market by securing your table at the Job Fair today.

**Applications due by Friday, August 30, 2024. Space is limited, so don't wait!**

### Exhibitor Rules:

- Exhibit areas are approximately 8 ft wide x 4 ft deep, to accommodate a 6 ft table and 1-2 roll-up banners behind your table. *Full size booths and pop-up tents are not allowed.*
- Exhibitor will need to provide their own booth items, including but not limited to one 6 ft table, 1-2 chairs, table materials, décor. No balloons of any kind. *Table and chairs available for an additional fee.*
- Move-in begins at 3:15 PM on September 24. Early move-in is not allowed due to school being in session. Have your table ready to go by 4 PM.
- No early tear-downs.
- Exhibitors must park in the designated exhibitor parking area.
- Clean your display area before vacating the building.
- Separate seating outside the exhibit space will be available for onsite interviews, if needed.
- No soliciting by non-participating businesses.
- Pre-approval required for food giveaways.

### Lowell Area Job Fair Application Applications due by Friday, August 30, 2024.

- \$25 Chamber Member Rate** x \_\_\_\_\_ # of spaces
- \$30 Non-Member Rate** x \_\_\_\_\_ # of spaces
- \$15 for 1-6ft table & 2 chairs** x \_\_\_\_\_ (or bring your own) # of spaces
- \$10 Additional for Electric** (limited quantity)

**Business Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Website/Social:** \_\_\_\_\_

**Company description and positions you're currently hiring/recruiting for:**

**Name as it appears on the card** \_\_\_\_\_ **Credit card number** \_\_\_\_\_

**Credit card billing address** \_\_\_\_\_

**Credit card security # (3 or 4 digit number on back)** \_\_\_\_\_ **Expiration Date** \_\_\_\_\_

- Visa     MasterCard     Discover

Please mail application and check to: LACC, PO Box 224, Lowell, MI 49331  
Or, email your completed application and credit card info to: [info@lowellchamber.org](mailto:info@lowellchamber.org)